



COVID 19 RETURN TO ACTION PROCEDURES

Dear Hirer.

We have put in a set of details procedures to keep each hiring party or team separated so that you can use the facilities here knowing you are safe and complying with covid19 regulations.

- A detailed 1 way system so that you're booking party does not cross paths with other venue users
- Each zone of the manor will have a designated meeting point
- Each zone will have a designated entry and exit system
- Each zone will have designated use of certain areas and facilities

These regulations **are on top** of your sport's National Governing Body NGB, so if you are playing basketball then we expect you to follow the rules in place by that NGB as well as using our social distancing measures.

These regulations **are on top** of UK government guidelines on hand washing, hygiene and the 2m meter social distancing rule on communal areas.

It is the responsibility of the hirer to ensure that you make sure all of your party members know the 1 way system in place at [The Manor Gym](#)

This will help us to

- Keep our staff safe
- Minimise the cross-over time of hirers using our hall, 3G pitches and Multi-use games areas
- Keep all the areas hygiene clean and safe for everyone

Please ensure you have the read the document relating to the area you are visiting before attending any session at The Manor.

Kind Regards

The Manor Gym

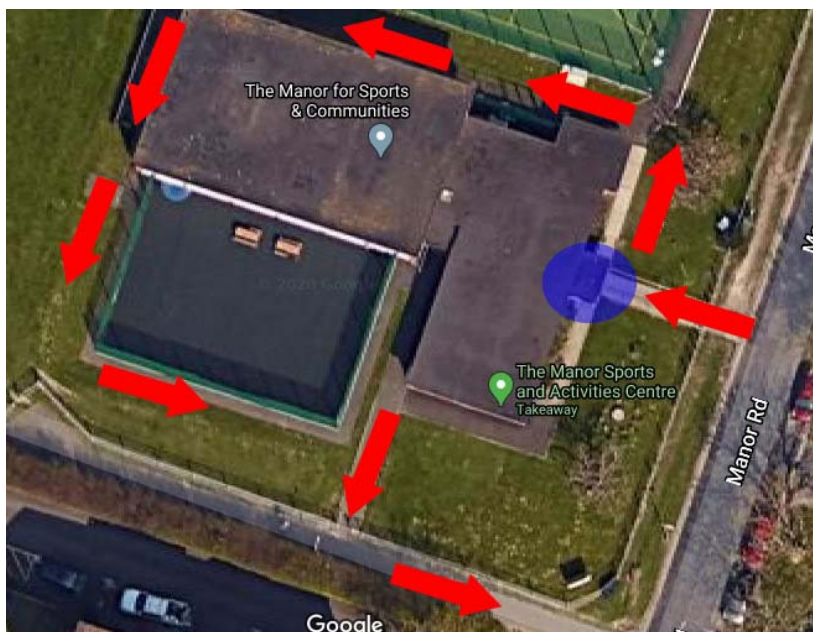


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THE GYM

ENTRY TO THE GYM

All leisure facilities need an entry system that allows people to social distance while they wait to enter the building, if you are hiring the gym you must enter at the FRONT DOOR and if there is people waiting to come in then socially distance yourself down the steps and up Manor Rd as shown below.



If however you are dropping off a child to a club or class then your child will enter the front door (BLUE CIRCLE) and you will need to follow the 1 way system around the gym to the exit around the other side.

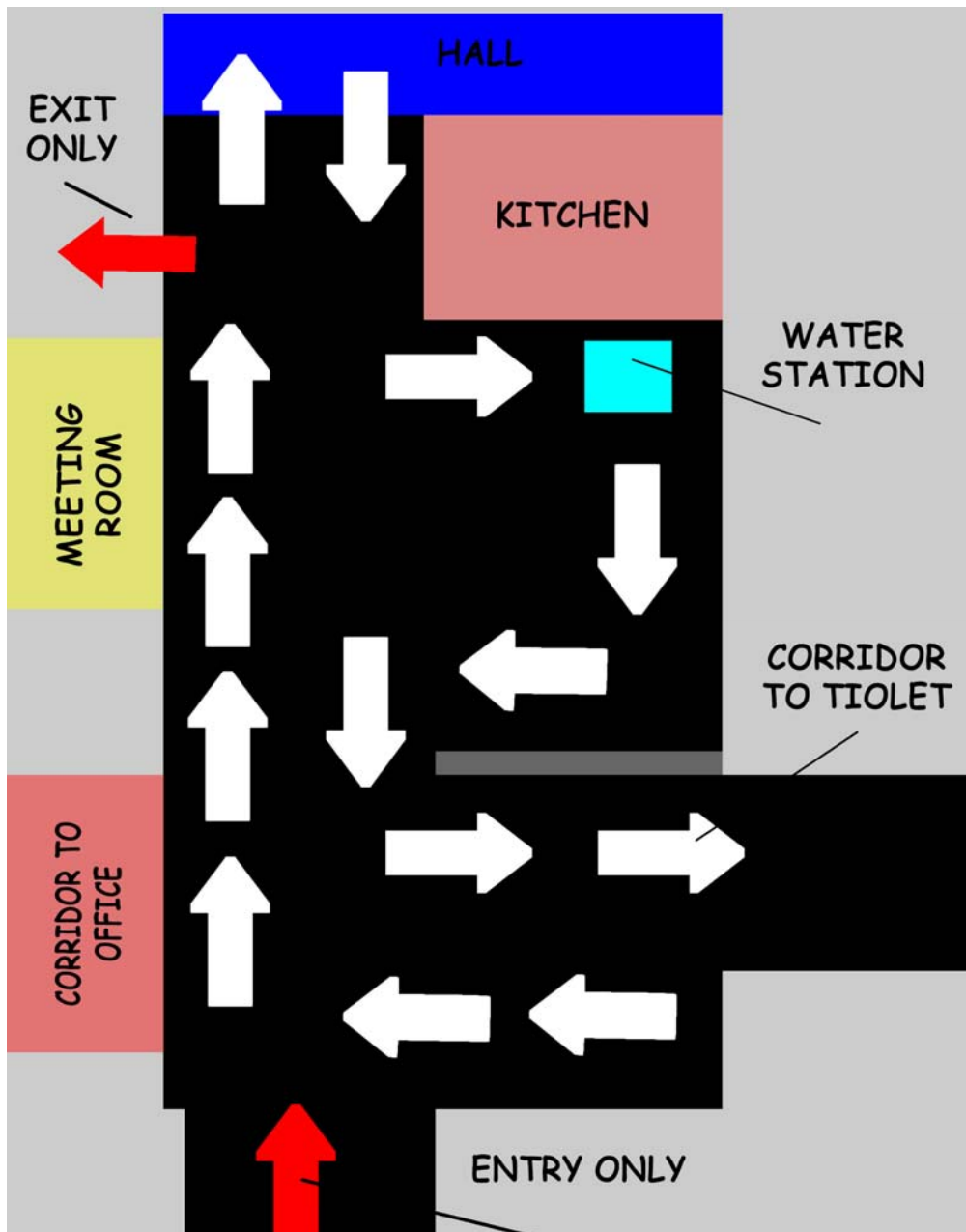
There are arrows painted on the ground to keep allow the flow of people to avoid crossing paths with other people who are arriving while you are leaving.



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THE GYM

INSIDE THE BUILDING



We have put together a very basic and easy to follow system "KEEP LEFT"

Enter the building and "KEEP LEFT" stay to the left follow the direction arrows to the hall.

Exit the hall and "KEEP LEFT" if you need to use the water station or the toilet.

The "Kitchen" and "corridor to office" are locked...

The Gym has a MAX capacity of 25 People including coaches or staff...

Exit is located at the SIDE DOOR.